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HOSPITAL EQUIPMENT NOTE

RESIDENTIAL ACCOMMODATION FOR STAFF

24

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DEPARTMENT OF HEALTH
AND SOCIAL SECURITY

HOSPITAL EQUIPMENT NOTE NO. 24

Residential Accommodation for Staff

CONTENTS

I Scope.

II General Considerations on the Use of Equipment Notes.

III Special Considerations in Respect of this Note.

IV Cost.

V List of Rooms, etc.

A Basic accommodation.

B Additional accommodation.

VI Schedule of Equipment.

Appendix I: Departmental Cost Summary.

Appendix II: British Standards.

I. Scope

This Equipment Note gives guidance on the basic equipment requirements for accommodation for all staff who are required to be resident. It is intended to be read in conjunction with Hospital Building Note No. 24, which relates to the scale and design of such accommodation. It supersedes existing recommendations on equipment for accommodation for nursing staff (Equipment Note No. 7).

II. General Considerations on the Use of Equipment Notes

Equipment Note No. 1 (Equipping a hospital building) provides an introduction to the series of departmental Equipment Notes, advice on their application and guidance on the task of preparing equipment schedules for individual building projects. This departmental Equipment Note is intended to be used within the general planning framework set out in Equipment Note No. 1 and in the manner described therein.

The following method of classifying equipment, which is explained in more detail in Hospital Equipment Note No. 1, is used throughout this Note:

The term "equipment" covers all items necessary for the functioning of the hospital. Short-term consumable supplies such as fuel, stationery, food, drugs and dressings are not included.

Equipment is classified into three groups:

Group I: items usually supplied and fixed by the contractor for the works.

Group II: items having a permanent or semi-permanent location and having a significant effect on space and/or structural requirements:

(*a*) those supplied by the hospital authority and fixed by the contractor for the works;

(*b*) those supplied by the hospital authority and put in position by them or on their instructions outside the general construction contract.

Group III: smaller items, usually storage items, supplied and put in position by the hospital authority.

III. Special Considerations in Respect of this Note

The equipment detailed in this Note is regarded as suitable for the staff accommodation described in Building Note No. 24 and has been listed in room (or space) sequence, under Scales A to F, conforming to the Building Note. The lists are applicable to accommodation of various sizes within the context of the Building Note. The method of applying the lists will vary. For Scales A, B and C, in recurring rooms such as bedsitting rooms, bedrooms, living rooms, toilets and the like, the equipment will need to be multiplied by the number of such rooms in the schedule of accommodation. Other rooms, e.g. laundry reception, visitors' cloakroom, etc., will be provided centrally for all three scales. In the case of Scales D, E and F the equipment listed for each type of flat will need to be multiplied by the number of such flats to be provided in any particular scheme.

Some fixed items of equipment (Group I) have already been mentioned (and costed) in the Building Note, but it has been thought useful to include them again in the Equipment Note which represents the results of a comprehensive review of the requirements. Reference should, however, be made to the Building Note—Part V, Engineering Services—for further information on the mechanical services and electrical installation. Structural elements, floor finishes, non-specialised heating fittings and similar items which are basic to any building are not included in the Equipment Note; neither are window blinds and window curtain tracks since the requirements may vary with local circumstances. **With regard to this particular accommodation light fittings for entrance halls to blocks, staircases, landings and other common spaces are regarded as Group I equipment; elsewhere light fittings are included under Group II (a).**

In rooms where provision has been made for carpet, the cost guidance has allowed for rugs or a small unfitted carpet. Where larger carpets are provided, i.e. wall to wall or as near as possible thereto, the difference in cost should be made up by contributing from the building cost allowance the saving achieved by the omission of floor finish and associated sound proofing. In such cases squares or rectangles to the nearest broadloom width are preferable since they avoid the waste associated with cutting and uneven wear on fully fitted carpeting.

It is for individual hospital authorities to make rules about smoking in the hospitals under their control and management (see Department's Memorandum HM(63) 43) and accordingly no reference is made to ashtrays or to smoking throughout this Note.

Throughout the schedule, for the sake of uniformity, references to towel dispensers are associated with disposal bins for paper towels. Suitable adjustments will need to be made where other types of towel are to be used.

IV. Cost

Guidance on the cost of equipping residential accommodation for staff to the standard shown in this schedule is given against the list of equipment for each room. Departmental cost summaries are shown in the appendix to the Note. In using these cost figures, the considerations referred to in Section IV of Equipment Note No. 1 should be borne in mind.

The cost figures in this schedule and in the appendix are related only to Group II and Group III equipment. As a matter of convenience, Group I items of a specialised nature are listed in the room schedules, but these have already been taken into account in the cost allowance for construction (including engineering) in the appropriate cost note, in Appendix E to Hospital Building Note No. 2 and Appendix 7 to Hospital Building Procedure Note No. 6.

V. List of Rooms, etc.

A. Basic accommodation — Page reference

Scales A, B and C
- (*a*) Bed-sitting rooms/bedrooms 3
- (*b*) Bath/shower 4
- (*c*) W.Cs. 4
- (*d*) Kitchen utility 5
- (*e*) Common rooms/sitting rooms/living rooms 6-7
- (*f*) Laundry reception 7
- (*g*) Linen stores 8
- (*h*) Store rooms:
  - (i) Box room 8
  - (ii) Cleaners' cupboard 8
- (*i*) Cloakroom for visitors 8
- (*j*) Warden's office 9
- (*k*) Entrance hall to block and common access space 9
- Departmental items 10

Scale D
- (*a*) Bedroom 10
- (*b*) Bathroom 11
- (*c*) W.C. 11
- (*d*) Living room 11
- (*e*) Dining/kitchen 12-13
- (*f*) Stores 13
- (*g*) Entrance hall to flat 13
- Departmental items 13

Scale E Type I: for senior staff, e.g. matron

Type II: for married staff with families or dependents

Type I
- (*a*) Bedrooms 14
- (*b*) Bathroom 14
- (*c*) W.C. 14
- (*d*) Living room 15
- (*e*) Dining room 15
- (*f*) Kitchen 16-17
- (*g*) Stores 17
- (*h*) Entrance hall to flat 17
- Departmental items 18

Type II
- (*a*) Bedrooms 18
- (*b*) Bathroom 19
- (*c*) W.C. 19
- (*d*) Living room 19
- (*e*) Dining/kitchen 20-21
- (*f*) Stores 21
- (*g*) Entrance hall to flat 21
- Departmental items 22

Scale F
- (*a*) Bedrooms 22
- (*b*) Bathroom 23
- (*c*) W.C. 23
- (*d*) Living room 23
- (*e*) Dining/kitchen 24-25
- (*f*) Stores 25
- (*g*) Entrance hall to flat 25
- Departmental items 26

Scales D, E and F
- (*a*) Entrance hall to block and common access space 26

B. Additional accommodation

Scales A, B and C
- (*a*) Central laundry room 27
- (*b*) Additional warden's office 27
- (*c*) Sick bay 28
  - (i) Bedrooms 28
  - (ii) Bathroom 28
  - (iii) W.C. 29
  - (iv) Living room 29
  - (v) Kitchenette 30
- Departmental Item 31

VI. Schedule of Equipment

A. Basic Accommodation

SCALES A, B AND C

(a) Bed-sitting rooms/bedrooms

The following is required for each room. Some of the items may be combined to form a multiple unit. Built-in fitments may be considered as alternatives to some Group IIb furniture.

		Bed-sitting rooms *Scale A*	*Scale B*	*Bedrooms* *Scale C*	*Notes*
Basic List					
Group I:	Basin, lavatory	1	1	1	With adjacent shelf and mirror.
	Rail, towel	1	1	1	
	Hook, picture	2	2	2	Or provision for a small pin-up board.
	Bookshelf	1	1	1	
	Socket outlet	3	3	2	
	Wardrobe and storage unit..	1	1	1	Incorporating a long mirror.
Group IIa:	Light fitting	1	1	1	See note in Section III.
Group IIb:	Chest of drawers	—	—	1	
	Table, dressing	—	—	1	With mirror.
	Chest of drawers/study work-top	1	1	—	With mirror.
	Chair, semi-easy	1	1	—	
	Chair, upright, small ..	1	1	1	
	Container, dirty linen ..	1	1	1	
	Divan	1	1	1	
	Mattress	1	1	1	
	Carpet	1	1	1	See note in Section III.
	Table, bedside	1	1	1	
	Lamp, bedside, and shade ..	1	1	1	
	Stool, dressing	—	—	1	
Group III:	Bin, waste paper	1	1	1	
	Pillow	2	2	2	
	Tumbler	1	1	1	
	Lampshade	1	1	1	
	Window curtains	As reqd.	As reqd.	As reqd.	
	Cost Guide (excluding Group I)	£95	£95	£95	
Additional List					
Group IIb:	Mat, rubber	1	1	1	
	Cost Guide (additional list)	10s.	10s.	10s.	

SCALES A, B AND C (continued)

(*b*) *Bath/shower*

		Quantity	Notes
Basic List			
For each cubicle or room:			
Group I:	Bath	1	Showers may be provided as alternatives to baths.
	Basin, lavatory	1	
	Hook, clothes	1	
	Mirror	1	
	Rail, towel	1	
	Shelf	1	
	Rack, soap	1	
	Rail, curtain	1	Required if showers are provided.
	Drying fitment	1	Over bath.
Group IIa:	Light fitting	1	See note in Section III.
Group IIb:	Stool	1	
Group III:	Mat, bath	1	
	Curtain	1	Required if showers are provided.
	Brush, bath, and holder	1	
	Lampshade	1	
	Spray, hand	1	
	Cost Guide (excluding Group I)	£5	Plus £3 10s. for shower curtain.

(*c*) *W.Cs.*

For Scale A accommodation one W.C. should be provided for every four to six persons.
For Scale B accommodation one W.C. should be provided for every three to four persons.
For Scale C accommodation one W.C. should be provided for every two persons.

		Quantity	Notes
Basic List			
Group I:	W.C. suite	1	
	Fitting, toilet paper	1	
	Hook, clothes	1	
	Shelf, small	1	
Group IIa:	Light fitting	1	See note in Section III.
Group IIb:	Bin, sanitary	1	If required. Or paper sack holder.
Group III:	Brush, lavatory, and holder	1	
	Lampshade	1	
	Cost Guide (excluding Group I)	£4	

SCALES A, B AND C

(d) Kitchen utility

		Scale A For every 4 to 6 persons	Scale B For every 3 to 4 persons	Scale C For every 2 persons	Notes
Basic List					
Group I:	Sink and drainer	1	1	1	
	Storage, cupboard	As reqd.	As reqd.	As reqd.	For crockery, cutlery, etc.
	Worktop or table	1	1	1	
	Socket outlet	4	4	4	
Group IIa:	Table cooker	—	1	1	Dependent on local policy.
	Grill/boiling top	1	—	—	
	Dispenser, towel	1	1	1	
	Dispenser, paper tea towel	1	1	1	
	Refrigerator, domestic, small	1	1	1	
	Light fitting	1	1	1	See note in Section III.
Group IIb:	Bin, disposal, for paper towels	1	1	1	
	Bin, pedal, or holder, paper sack	1	1	1	
Group III:	Basin, sugar	4	3	2	
	Bin, bread	1	1	1	
	Board, bread	1	1	1	
	Bowl, mixing	1	1	1	
	Bowl, soup or cereal	4	3	2	
	Box, cutlery	1	1	1	If not included in cupboard unit.
	Brush, hand	1	1	1	
	Condiment set	2	2	1	
	Container, sugar	1	1	1	
	Container, tea	1	1	1	
	Cup	4	3	2	
	Cup, egg	4	3	2	
	Dustpan	1	1	1	
	Fork	4	3	3	
	Jug, milk, 4 oz	4	3	2	
	Jug, 1 pint	1	1	1	
	Kettle, 3 pint, electric	1	1	1	
	Knife	4	3	3	
	Knife, bread	1	1	1	
	Lampshade	1	1	1	
	Opener, tin	1	1	1	
	Pan, frying	1	1	1	
	Plate, dinner	4	3	2	
	Plate, sweet	4	3	2	
	Plate, tea	4	3	2	
	Poacher, egg (two-egg size)	1	1	1	
	Rack, toast (individual)	1	1	2	
	Saucepan, milk, 1 pint	1	1	1	
	Saucepan, aluminium, 1 pint	—	1	1	
	Saucepan, aluminium, 2 pint	1	1	1	
	Saucer	4	3	2	
	Saver, milk	1	1	1	
	Sink tidy	1	1	1	
	Slice, egg and/or fish	1	1	1	
	Spoon, dessert	4	3	3	
	Spoon, table	2	2	2	
	Spoon, tea	4	3	3	
	Teapot, ½ pint	4	3	2	
	Teapot, 1 pint	1	1	1	
	Tray	4	3	2	
	Tumbler	4	3	2	
	Window curtains	As reqd.	As reqd.	As reqd.	
	Cost Guide (excluding Group I)	£55	£60	£55	

A. Basic Accommodation

SCALES A, B AND C

(*e*) *Common rooms/sitting rooms/living rooms*

(i) *Common rooms* (*Scale A*)

		Total area of 400 sq. ft. (say 20 persons)	*Total area of 800 sq. ft. (say 55 persons)*	*Total area of 1200 sq. ft. (say 100 persons)*	*Notes*
Basic List					
Group I:	Fire, electric	As reqd.	As reqd.	As reqd.	
	Storage, cupboard or shelves	As reqd.	As reqd.	As reqd.	
	Hook, picture	As reqd.	As reqd.	As reqd.	
	Socket outlet	4	6	8	
	Television aerial outlet ..	1	1	1	
Group IIa:	Light fittings	As reqd.	As reqd.	As reqd.	See note in Section III.
Group IIb:	Carpet	As reqd.	As reqd.	As reqd.	See note in Section III.
	Chair, easy .. .. } Chair, semi-easy .. }	14	36	66	
	Rack, magazine	1	2	3	
	Table, occasional, low ..	4	9	16	
	Table, side, small	1	2	3	
	Chair, upright, small ..	1	2	3	
Group III:	Bin, waste paper	2	6	10	
	General decorative features	As reqd.	As reqd.	As reqd.	E.g. pictures, vases, etc.
	Lampshades	As reqd.	As reqd.	As reqd.	
	Window curtains	As reqd.	As reqd.	As reqd.	
	Cost Guide (excluding Group I)	£365	£870	£1,520	
Additional List					
Group IIb:	Lamp, table, and shade ..	1	1	1	
	Cost Guide (additional list)	£3	£3	£3	

Kitchen pantry (*attached to common rooms*)

		Quantity	*Notes*
Basic List			
Group I:	Sink and drainer	1	
	Storage, cupboard	As required	For crockery, cutlery, etc.
	Worktop or table	1	
	Socket outlet	4	
Group IIa:	Grill/boiling top	1	
	Dispenser, towel	1	
	Dispenser, paper tea towel	1	
	Light fitting	1	See note in Section III.
Group IIb:	Bin, disposal, for paper towels	1	
	Bin, pedal, or holder, paper sack	1	
Group III:	Lampshade	1	
	Cost Guide (excluding Group I)	£12	

SCALES A, B AND C (continued)

(*e*) *Common rooms/sitting rooms/living rooms* (*continued*)

(ii) *Sitting rooms* (*Scale B*)

The following should be provided for three to four people.

		Quantity	*Notes*
Basic List			
Group I:	Hook, picture	2	
	Socket outlet	3	
	Television aerial outlet	1	
Group IIa:	Light fitting	1	See note in Section III.
Group IIb:	Carpet	1	See note in Section III.
	Chair, easy or semi-easy	4	
	Chair, upright, small	1	
	Table, occasional, low	1	
	Table, side, small	1	
	Lamp, table, and shade	1	
Group III:	Bin, waste paper	1	
	General decorative features	As required	E.g. pictures, vases, etc.
	Lampshade	1	
	Window curtains	As required	
	Cost Guide (excluding Group I)	£115	

(iii) *Living rooms* (*Scale C*)

		Quantity	*Notes*
Basic List			
Group I:	Hook, picture	2	
	Socket outlet	3	
	Television aerial outlet	1	
Group IIa:	Light fitting	1	See note in Section III.
Group IIb:	Bureau	1	
	Carpet	1	See note in Section III.
	Chair, easy or semi-easy	2	
	Chair, upright, small	2	
	Table	1	
	Table, occasional, low	1	
	Lamp, table, and shade	1	
Group III:	Bin, waste paper	1	
	Lampshade	1	
	Window curtains	As required	
	Cost Guide (excluding Group I)	£115	

(*f*) *Laundry reception*

		Quantity	*Notes*
Basic List			
Group I:	Worktop	1	
	Shelving or racking	As required	
	Light fitting	1	See note in Section III.
Group IIb:	Trolley, linen	2	According to operational policy.
	Cost Guide (excluding Group I)	£30	

SCALES A, B AND C (continued)

(*g*) *Linen stores*

		Quantity	Notes
Basic List			
Group I:	Shelving	As required	
	Worktop or flap	1	
	Light fitting	1	See note in Section III.
	Cost Guide (excluding Group I)	—	

(*h*) *Store rooms*

(i) *Box room*

		Quantity	Notes
Basic List			
Group I:	Shelving	As required	
	Light fitting	1	See note in Section III.
	Cost Guide (excluding Group I)	—	

(ii) *Cleaners' cupboard*

		Quantity	Notes
Basic List			
Group I:	Racks, pegs or hooks for implements	As required	
	Light fitting	1	See note in Section III.
Group III:	Cleaning utensils	As required	
	Cleaner, vacuum	1	
	Cost Guide (excluding Group I)	£25	

(*i*) *Cloakroom for visitors*

		Quantity	Notes
Basic List			
For W.C. cubicles:			
Group I:	W.C. suite	1	
	Fitting, toilet paper	1	
	Hook, clothes	2	
	Shelf	1	
Group IIa:	Light fitting	1	See note in Section III.
Group IIb:	Bin, sanitary	1	If required. Or paper sack holder.
Group III:	Brush, lavatory, and holder	1	
	Lampshade	1	
	Cost Guide (excluding Group I)	£3	
For cloakroom			
Group I:	Basin, lavatory	1	
	Mirror	1	
	Shelf	1	
	Dispenser, soap	1	
	Hook, clothes	1	
Group IIa:	Dispenser, towel	1	
	Light fitting	1	See note in Section III.
Group IIb:	Bin, disposal, for paper towels	1	
Group III:	Lampshade	1	
	Cost Guide (excluding Group I)	£2	

SCALES A, B AND C (continued)

(j) Warden's office

		Quantity	Notes
Basic List			
Group I:	Board, notice	2	
	Clock, electric	1	
	Mirror	1	
	Telephone	1	
	Socket outlet, twin	1	
Group IIa:	Cabinet, first-aid	1	
	Light fitting	1	See note in Section III.
	Battery-operated lanterns	As required	
Group IIb:	Cabinet, filing	1	
	Cupboard	1	
	Chair, desk	1	
	Desk	1	
	Table, side, small	1	
	Chair, upright, small	2	
	Board, index	1	
	Board, key	1	
	Rack, letter sorting, and shelf	1	This may be sited elsewhere within sight of the warden's office, depending on local policy.
Group III:	Desk set	1	E.g. pen stand, blotting pad, trays, etc., according to individual requirements.
	Bin, waste paper	1	
	Lampshade	1	
	Window curtains	As required	
	Cost Guide (excluding Group I)	£120	

(k) Entrance hall to block and common access space

		Quantity	Notes
Basic List			
Group I:	Telephone	1	Per block, connected to the hospital system.
	Clock, electric	1	Per block.
	Board, notice	1	
	Light fitting	As required	See note in Section III.
Group IIb:	Chair, upright, small	4	
	Doormat, large	1	
Group III:	General decorative features	As required	E.g. plant trough, pictures, vases, etc.
	Cost Guide (excluding Group I)	£25	

SCALES A, B AND C (continued)

DEPARTMENTAL ITEMS

		Quantity	Notes
Basic List			
For each person			
Group III:	Blanket	3	
	Blanket, under	1	
	Case, pillow	6	
	Counterpane	1	
	Cover, mattress	1	
	Cover, pillow	3	
	Eiderdown	1	
	Sheet	4	
	Towel, bath	3	
	Towel, hand	3	
			Additionally, 25 per cent of all items should be provided as spares.
	Cost Guide	£30	Per person (including spares).
General			
Group I:	Incinerator	As required	
Group IIa:	First-aid fire-fighting equipment (e.g. hose reels, extinguishers, buckets, etc.)	As required	See British Standard Codes of Practice and Ministry of Health Memorandum on Hospital Fire Precautions.
Group IIb:	Ladder, step	1	
	Board, ironing	1	For every 18 persons. Not required if a central laundry is provided.
Group III:	Dryer, hair	1	For every 18 persons.
	Iron, electric	1	For every 18 persons. Not required if a central laundry is provided.
	Cost Guide (excluding Group I)	£3	Plus £3 3s. 0d. for each ironing board. Plus £3 17s. 6d. for each hair-dryer. Plus £2 17s. 6d. for each iron. Plus £10 10s. 0d. per floor of each block for fire-fighting equipment.

SCALE D

(*a*) *Bedroom*

		Quantity	Notes
Basic List			
Group I:	Socket outlet	2	
	Wardrobe and storage unit	1	Incorporating a long mirror.
Group IIa:	Light fitting	1	See note in Section III.
Group IIb:	Chest of drawers	1	
	Table, dressing	1	With mirror.
	Container, dirty linen	1	
	Chair, upright, small	2	
	Divan	1	
	Mattress	1	
	Lamp, bedside, and shade	1	
	Carpet	1	See note in Section III.
	Stool, dressing	1	
	Table, bedside	1	
Group III:	Pillow	2	
	Bin, waste paper	1	
	Window curtains	As required	
	Lampshade	1	
	Cost Guide (excluding Group I)	£100	

SCALE D (continued)

(*b*) *Bathroom*

		Quantity	Notes
Basic List			
Group I:	Basin, lavatory	1	
	Bath	1	
	Hook, clothes	1	
	Mirror	1	
	Rail, towel	1	
	Shelf	1	
	Drying fitment	1	Over bath.
	Rack, soap	1	
Group IIa:	Cabinet, wall, small	1	For toilet requisites.
	Light fitting	1	See note in Section III.
Group IIb:	Stool	1	
Group III:	Bin, waste paper	1	
	Mat, bath	1	
	Brush, bath, and holder	1	
	Lampshade	1	
	Cost Guide (excluding Group I)	£6	

(*c*) *W.C.*

		Quantity	Notes
Basic List			
Group I:	W.C. suite	1	
	Fitting, toilet paper	1	
Group IIa:	Light fitting	1	See note in Section III.
Group III:	Brush, lavatory, and holder	1	
	Lampshade	1	
	Cost Guide (excluding Group I)	£1	

(*d*) *Living room*

		Quantity	Notes
Basic List			
Group I:	Socket outlet	3	
	Television aerial outlet	1	
Group IIa:	Light fitting	1	See note in Section III.
Group IIb:	Bookcase	1	
	Bureau	1	
	Chair, easy or unit	4	
	Table, occasional, low	1	
	Table, small	1	
	Carpet	1	See note in Section III.
	Lamp, standard, and shade	1	
Group III:	Bin, waste paper	1	
	Lampshade	1	
	Window curtains	As required	
	Cost Guide (excluding Group I)	£160	

Alternative arrangements may be desirable in the interests of flexibility, e.g. by locating in this room the dining table and some (or on occasions all) of the chairs shown in the dining/kitchen, removing as necessary a unit chair to the bedroom.

SCALE D (continued)

(e) Dining/kitchen

		Quantity	Notes
Basic List			
Group I:	Sink and drainer	1	
	Cupboard unit with working top	1	
	Socket outlet	4	
Group IIa:	Dispenser, towel	1	
	Cooker	1	
	Refrigerator, domestic	1	
	Light fitting	1	See note in Section III.
Group IIb:	Bin, pedal	1	Or paper sack holder.
	Trolley, tea	1	
	Table, dining	1	Alternatively, may be located in the living room (see note on previous page).
	Chair, dining	4	
	Table, kitchen	1	Required only if the dining table and chairs are located in the living room.
	Chair, kitchen	2	
Group III:	Basin	2	
	Basin, slop	1	
	Basin, sugar	1	
	Bin, bread	1	
	Board, bread	1	
	Boat, gravy	1	
	Bowl, fruit	1	
	Bowl, mixing	1	
	Bowl, soup	4	
	Bowl, washing	1	
	Condiment set	1	
	Corkscrew	1	
	Cup	6	
	Cup, egg	2	
	Dish, butter, and lid	1	
	Dish, jam, and lid	2	
	Dish, meat	2	
	Dish, oven	2	
	Dish, vegetable, and lid	2	
	Fork, carving	1	
	Fork, dessert	4	
	Fork, dinner	4	
	Fork, fish	4	
	Glass, grapefruit	4	
	Jug, cream, 4 oz	1	
	Jug, hot water	1	
	Jug, milk, 1 pint	1	
	Jug, water	1	
	Kettle, electric	1	
	Knife, bread	1	
	Knife, carving	1	
	Knife, dessert	4	
	Knife, dinner	4	
	Knife, fish	4	
	Knife, tea	6	
	Lampshade	1	
	Opener, tin, wall-fixed	1	
	Pan, frying	1	
	Plate, sweet	4	
	Plate, dinner	4	
	Plate, tea	6	
	Poacher, egg (two-egg size)	1	
	Pot, coffee	1	With percolator.
	Rack, toast	1	
	Saucepan, milk, 1 pint	1	
	Saucepan, 2 pint, with lid	2	
	Saucer	6	
	Sink tidy	1	
	Slice, fish	1	
	Spoon, dessert	4	
	Spoon, jam	2	
	Spoon, soup	4	
	Spoon, table	2	
	Spoon, tea	6	
	Squeezer, lemon	1	
	Strainer, coffee	1	
	Strainer, tea	1	
	Teapot, ½ pint	1	
	Teapot, 1½ pint	1	
	Timer, egg	1	
	Tin, baking	Various	
	Tin, biscuit	1	

SCALE D (continued)

(*e*) *Dining/kitchen* (*continued*)

		Quantity	Notes
Basic List			
Group III: (*contd.*)	Tin, cake	1	
	Tin, coffee	1	
	Tin, sugar	1	
	Tin, tea	1	
	Tray	2	
	Tumbler	6	
	Whisk, egg	1	
	Window curtains	As required	
	Cost Guide (excluding Group I)	£135	Plus £4 4s. 0d. for kitchen table. Plus £2 each for kitchen chairs.

(*f*) *Stores*

Storage, cupboards and/or shelves will be required at suitable points to contain various items shown under the room and departmental lists.

(*g*) *Entrance hall to flat*

		Quantity	Notes
Basic List			
Group I:	Hook, clothes	4	
Group IIa:	Light fitting	1	See note in Section III.
Group IIb:	Carpet or rug	1	See note in Section III.
	Doormat	1	
	Stand, umbrella	1	
Group III:	Lampshade	1	
	Cost Guide (excluding Group I)	£12	

DEPARTMENTAL ITEMS

		Quantity	Notes
Basic List			
Group IIb:	Board, ironing	1	
Group III:	Blanket	4	
	Blanket, under	2	
	Broom	1	
	Brush, hand	1	
	Brush, scrubbing	1	
	Bucket	1	
	Case, pillow	6	
	Cleaner, vacuum	1	
	Cloth, table	3	
	Counterpane	2	
	Cover, mattress	2	
	Cover, pillow	3	
	Dustpan	1	
	Eiderdown	1	
	Iron, electric	1	
	Kneeler	1	
	Mop	1	
	Serviette	8	
	Sheet	6	
	Towel, bath	3	
	Towel, hand	4	
	Towel, tea	6	
	Cost Guide	£70	

A. Basic Accommodation

SCALE E Type I: for senior staff, e.g. matron.
Type II: for married staff with families or dependants.

Type I

(*a*) *Bedrooms*

		Bedroom 1	*Bedroom* 2	*Notes*
Basic List				
Group I:	Socket outlet	2	2	
	Wardrobe and storage unit	1	1	Incorporating a long mirror.
Group IIa:	Light fitting	1	1	See note in Section III.
Group IIb:	Chest of drawers	1	1*	*With mirror.
	Table, dressing	1	—	With mirror.
	Container, dirty linen	1	1	
	Chair, upright, small	2	2	
	Divan, double	1	—	
	Mattress, double	1	—	
	Divan, single	—	1	
	Mattress, single	—	1	
	Lamp, bedside, and shade	1	1	
	Carpet	1	1	See note in Section III.
	Stool, dressing	1	1	
	Table, bedside	1	1	
Group III:	Pillow	4	2	
	Bin, waste paper	1	1	
	Window curtains	As required	As required	
	Lampshade	1	1	
	Cost Guide (excluding Group I)	£95	£85	

(*b*) *Bathroom*

		Quantity	*Notes*
Basic List			
Group I:	Basin, lavatory	1	
	Bath	1	
	Hook, clothes	2	
	Mirror	1	
	Rail, towel	1	
	Shelf	1	
	Drying fitment	1	Over bath.
	Rack, soap	1	
Group IIa:	Cabinet, wall, small	1	For toilet requisites.
	Light fitting	1	See note in Section III.
Group IIb:	Stool	1	
Group III:	Bin, waste paper	1	
	Mat, bath	1	
	Brush, bath, and holder	1	
	Lampshade	1	
	Cost Guide (excluding Group I)	£6	

(*c*) *W.C.*

		Quantity	*Notes*
Basic List			
Group I:	W.C. suite	1	
	Fitting, toilet paper	1	
Group IIa:	Light fitting	1	See note in Section III.
Group III:	Brush, lavatory, and holder	1	
	Lampshade	1	
	Cost Guide (excluding Group I)	£1	

SCALE E (continued)

Type I (continued)

(*d*) *Living room*

		Quantity	Notes
Basic List			
Group I:	Socket outlet	3	
	Television aerial outlet	1	
Group IIa:	Light fitting	1	See note in Section III.
Group IIb:	Bookcase	1	
	Bureau	1	
	Chair, easy or unit	4	
	Table, occasional, low	1	
	Table, small	1	
	Carpet	1	See note in Section III.
	Lamp, standard, and shade	1	
Group III:	Bin, waste paper	1	
	Lampshade	1	
	Window curtains	As required	
	Cost Guide (excluding Group I)	£160	

(*e*) *Dining room*

		Quantity	Notes
Basic List			
Group I:	Socket outlet	2	
Group IIa:	Light fitting	1	See note in Section III.
Group IIb:	Chair, dining	4	
	Table, dining	1	
	Sideboard	1	
	Carpet	1	See note in Section III.
Group III:	Bin, waste paper	1	
	Lampshade	1	
	Window curtains	As required	
	Cost Guide (excluding Group I)	£105	

SCALE E (continued)

Type I (continued)

(f) Kitchen

		Quantity	Notes
Basic List			
Group I:	Sink and drainer	1	
	Cupboard unit with working top	1	
	Socket outlet	4	
Group IIa:	Dispenser, towel	1	
	Cooker	1	
	Refrigerator	1	
	Light fitting	1	See note in Section III.
Group IIb:	Bin, pedal	1	Or paper sack holder.
	Trolley, tea	1	
	Table, kitchen	1	
	Chair, kitchen	2	
Group III:	Basin	2	
	Basin, slop	1	
	Basin, sugar	1	
	Bin, bread	1	
	Board, bread	1	
	Boat, gravy	1	
	Bowl, fruit	1	
	Bowl, mixing	1	
	Bowl, soup	6	
	Bowl, washing	1	
	Condiment set	1	
	Corkscrew	1	
	Cover, plate	2	
	Cup, coffee	6	
	Cup, egg	4	
	Cup, tea	6	
	Dish, butter, and lid	1	
	Dish, jam, and lid	2	
	Dish, meat	2	
	Dish, oven	2	
	Dish, vegetable, and lid	2	
	Fork, carving	1	
	Fork, dessert	6	
	Fork, dinner	6	
	Fork, fish	6	
	Glass, grapefruit or sundae	6	
	Glass, sherry	12	
	Glass, wine	12	
	Jug, cream, 4 oz	1	
	Jug, hot water	1	
	Jug, milk, 1 pint	2	
	Jug, water	1	
	Kettle, electric	1	
	Knife, bread	1	
	Knife, carving	1	
	Knife, dessert	6	
	Knife, dinner	6	
	Knife, fish	6	
	Knife, tea	6	
	Ladle, 2 oz	1	
	Ladle, ⅓ pint	1	
	Lampshade	1	
	Opener, tin, wall-fixed	1	
	Pan, frying	1	
	Plate, sweet	6	
	Plate, dinner	6	
	Plate, tea	6	
	Poacher, egg (two-egg size)	1	
	Pot, coffee	1	With percolator.
	Rack, toast	1	
	Saucepan, milk, 1 pint	1	
	Saucepan, 2 pint, with lid	2	
	Saucer (tea or coffee)	12	
	Slice, fish	1	
	Sink tidy	1	
	Spoon, dessert	6	
	Spoon, jam	2	
	Spoon, soup	6	
	Spoon, table	6	
	Spoon, tea	6	
	Squeezer, lemon	1	
	Strainer, coffee	1	

SCALE E (continued)

Type I (continued)

(*f*) *Kitchen* (*continued*)

		Quantity	Notes
Basic List			
Group III: (*contd.*)	Strainer, tea	1	
	Teapot, ½ pint	1	
	Teapot, 1½ pint	1	
	Timer, egg	1	
	Tin, baking	Various	
	Tin, biscuit	1	
	Tin, cake	1	
	Tin, coffee	1	
	Tin, sugar	1	
	Tin, tea	1	
	Tongs, sugar	1	
	Tray	3	
	Tumbler	6	
	Whisk, egg	1	
	Window curtains	As required	
	Cost Guide (excluding Group I)	£110	

(*g*) *Stores*

Storage, cupboards and/or shelves will be required at suitable points to contain various items shown under the room and departmental lists.

(*h*) *Entrance hall to flat*

		Quantity	Notes
Basic List			
Group I:	Hook, clothes	4	
Group IIa:	Light fitting	1	See note in Section III.
Group IIb:	Carpet or rug	1	See note in Section III.
	Doormat	1	
	Stand, umbrella	1	
Group III:	Lampshade	1	
	Cost Guide (excluding Group I)	£12	

SCALE E (continued)

Type I (continued)

DEPARTMENTAL ITEMS

		Quantity	Notes
Basic List			
Group IIb:	Board, ironing	1	
Group III:	Blanket, double	4	
	Blanket, single	4	
	Blanket, under, double	2	
	Blanket, under, single	2	
	Broom	1	
	Brush, hand	1	
	Brush, scrubbing	1	
	Bucket	1	
	Case, pillow	18	
	Cleaner, vacuum	1	
	Cloth, table	3	
	Counterpane, double	2	
	Counterpane, single	2	
	Cover, mattress, double	2	
	Cover, mattress, single	2	
	Cover, pillow	12	
	Dustpan	1	
	Eiderdown, double	1	
	Eiderdown, single	1	
	Iron, electric	1	
	Kneeler	1	
	Mop	1	
	Polisher	1	
	Serviette	12	
	Sheet, double	6	
	Sheet, single	6	
	Towel, bath	9	
	Towel, hand	10	
	Towel, tea	12	
	Cost Guide	£135	

Type II

(*a*) *Bedrooms*

		Bedroom 1	*Bedroom* 2	*Bedroom* 3	Notes
Basic List					
Group I:	Socket outlet	2	2	2	
	Wardrobe and storage unit	1	1	1	Incorporating long mirror.
Group IIa:	Light fitting	1	1	1	See note in Section III.
Group IIb:	Chest of drawers	1	1*	1*	*With mirror.
	Table, dressing	1	—	—	With mirror.
	Container, dirty linen	1	1	1	
	Chair, upright, small	2	2	2	
	Divan, double	1	—	—	
	Mattress, double	1	—	—	
	Divan, single	—	1	1	
	Mattress, single	—	1	1	
	Lamp, bedside, and shade	1	1	1	
	Carpet	1	1	1	See note in Section III.
	Stool, dressing	1	1	1	
	Table, bedside	1	1	1	
Group III:	Pillow	4	2	2	
	Bin, waste paper	1	1	1	
	Window curtains	As reqd.	As reqd.	As reqd.	
	Lampshade	1	1	1	
	Cost Guide (excluding Group I)	£95	£85	£85	

SCALE E (continued)

Type II (continued)

(*b*) *Bathroom*

		Quantity	Notes
Basic List			
Group I:	Basin, lavatory	1	
	Bath	1	
	Hook, clothes	2	
	Mirror	1	
	Rail, towel	1	
	Shelf	1	
	Drying fitment	1	Over bath.
	Rack, soap	1	
Group IIa:	Cabinet, wall, small	1	For toilet requisites.
	Light fitting	1	See note in Section III.
Group IIb:	Stool	1	
Group III:	Bin, waste paper	1	
	Mat, bath	1	
	Brush, bath, and holder	1	
	Lampshade	1	
	Cost Guide (excluding Group I)	£6	

(*c*) *W.C.*

		Quantity	Notes
Basic List			
Group I:	W.C. suite	1	
	Fitting, toilet paper	1	
Group IIa:	Light fitting	1	See note in Section III.
Group III:	Brush, lavatory, and holder	1	
	Lampshade	1	
	Cost Guide (excluding Group I)	£1	

(*d*) *Living room*

		Quantity	Notes
Basic List			
Group I:	Socket outlet	3	
	Television aerial outlet	1	
Group IIa:	Light fitting	1	See note in Section III.
Group IIb:	Bureau	1	
	Chair, easy or unit	4	
	Table, occasional, low	1	
	Table, small	1	
	Carpet	1	See note in Section III.
	Lamp, standard, and shade	1	
Group III:	Bin, waste paper	1	
	Lampshade	1	
	Window curtains	As required	
	Cost Guide (excluding Group I)	£145	

Alternative arrangements may be desirable in the interests of flexibility, e.g. by locating in this room the dining table and some (or on occasions all) of the chairs shown in the dining/kitchen, removing as necessary a unit chair to one of the bedrooms.

SCALE E (continued)

Type II (continued)

(*e*) *Dining/kitchen*

		Quantity	Notes
Basic List			
Group I:	Sink and drainer	1	
	Cupboard unit with working top	1	
	Socket outlet	4	
Group IIa:	Dispenser, towel	1	
	Cooker	1	
	Refrigerator, domestic	1	
	Light fitting	1	See note in Section III.
Group IIb:	Bin, pedal	1	Or paper sack holder.
	Trolley, tea	1	
	Table, dining	1	Alternatively, may be located in the living room (see note on previous page).
	Chair, dining	4	
	Table, kitchen	1	Required only if dining table and chairs are located in the living room.
	Chair, kitchen	2	
Group III:	Basin	2	
	Basin, slop	1	
	Basin, sugar	1	
	Bin, bread	1	
	Board, bread	1	
	Boat, gravy	1	
	Bowl, fruit	1	
	Bowl, mixing	1	
	Bowl, soup	6	
	Bowl, washing	1	
	Condiment set	1	
	Corkscrew	1	
	Cup	6	
	Cup, egg	4	
	Dish, butter, and lid	1	
	Dish, jam, and lid	2	
	Dish, meat	2	
	Dish, oven	2	
	Dish, vegetable, and lid	2	
	Fork, carving	1	
	Fork, dessert	6	
	Fork, dinner	6	
	Fork, fish	6	
	Glass, grapefruit	6	
	Jug, cream, 4 oz	1	
	Jug, hot water	1	
	Jug, milk, 1 pint	2	
	Jug, water	1	
	Kettle, electric	1	
	Knife, bread	1	
	Knife, carving	1	
	Knife, dessert	6	
	Knife, dinner	6	
	Knife, fish	6	
	Knife, tea	6	
	Lampshade	1	
	Opener, tin, wall-fixed	1	
	Pan, frying	1	
	Plate, sweet	6	
	Plate, dinner	6	
	Plate, tea	6	
	Poacher, egg (two-egg size)	1	
	Pot, coffee	1	With percolator.
	Rack, toast	1	
	Saucepan, milk, 1 pint	1	
	Saucepan, 2 pint, with lid	2	
	Saucer	6	
	Sink tidy	1	
	Slice, fish	1	
	Spoon, dessert	6	
	Spoon, jam	2	
	Spoon, soup	6	
	Spoon, table	6	
	Spoon, tea	6	
	Squeezer, lemon	1	
	Strainer, coffee	1	
	Strainer, tea	1	
	Teapot, ½ pint	1	
	Teapot, 1½ pint	1	
	Timer, egg	1	

SCALE E (continued)

Type II (continued)

(*e*) *Dining/kitchen* (*continued*)

		Quantity	Notes
Basic List			
Group III: (*contd.*)	Tin, baking	Various	
	Tin, biscuit	1	
	Tin, cake	1	
	Tin, coffee	1	
	Tin, sugar	1	
	Tin, tea	1	
	Tray	2	
	Tumbler	6	
	Whisk, egg	1	
	Window curtains	As required	
	Cost Guide (excluding Group I)	£140	Plus £4 4s. for kitchen table. Plus £2 each for kitchen chairs.

(*f*) *Stores*

Storage cupboards and/or shelves will be required at suitable points to contain various items shown under the room and departmental lists.

(*g*) *Entrance hall to flat*

		Quantity	Notes
Basic List			
Group I:	Hook, clothes	4	
Group IIa:	Light fitting	1	See note in Section III.
Group IIb:	Carpet or rug	1	See note in Section III.
	Doormat	1	
	Stand, umbrella	1	
Group III:	Lampshade	1	
	Cost Guide (excluding Group I)	£12	

SCALE E (continued)

Type II (continued)

DEPARTMENTAL ITEMS

		Quantity	Notes
Basic List			
Group IIb:	Board, ironing	1	
Group III:	Blanket, double	4	
	Blanket, single	8	
	Blanket, under, double	2	
	Blanket, under, single	4	
	Broom	1	
	Brush, hand	1	
	Brush, scrubbing	1	
	Bucket	1	
	Case, pillow	24	
	Cleaner, vacuum	1	
	Cloth, table	3	
	Counterpane, double	2	
	Counterpane, single	4	
	Cover, mattress, double	2	
	Cover, mattress, single	4	
	Cover, pillow	18	
	Dustpan	1	
	Eiderdown, double	1	
	Eiderdown, single	2	
	Iron, electric	1	
	Kneeler	1	
	Mop	1	
	Polisher	1	
	Serviette	12	
	Sheet, double	6	
	Sheet, single	12	
	Towel, bath	12	
	Towel, hand	13	
	Towel, tea	12	
	Cost Guide	£170	

SCALE F

(*a*) *Bedrooms*

		Bedroom 1	*Bedroom* 2	Notes
Basic List				
Group I:	Socket outlet	2	2	
	Wardrobe and storage unit	1	1	Incorporating a long mirror.
Group IIa:	Light fitting	1	1	See note in Section III.
Group IIb:	Chest of drawers	1	1*	*With mirror.
	Table, dressing	1	—	With mirror.
	Container, dirty linen	1	1	
	Chair, upright, small	2	2	
	Divan, double	1	—	
	Mattress, double	1	—	
	Divan, single	—	1	
	Mattress, single	—	1	
	Lamp, bedside, and shade	1	1	
	Carpet	1	1	See note in Section III.
	Stool, dressing	1	1	
	Table, bedside	1	1	
Group III:	Pillow	4	2	
	Bin, waste paper	1	1	
	Window curtains	As required	As required	
	Lampshade	1	1	
	Cost Guide (excluding Group I)	£95	£85	

SCALE F (continued)

(*b*) *Bathroom*

		Quantity	Notes
Basic List			
Group I:	Basin, lavatory	1	
	Bath	1	
	Hook, clothes	2	
	Mirror	1	
	Rail, towel	1	
	Shelf	1	
	Drying fitment	1	Over bath.
	Rack, soap	1	
Group IIa:	Cabinet, wall, small	1	For toilet requisites.
	Light fitting	1	See note in Section III.
Group IIb:	Stool	1	
Group III:	Bin, waste paper	1	
	Mat, bath	1	
	Brush, bath, and holder	1	
	Lampshade	1	
	Cost Guide (excluding Group I)	£6	

(*c*) *W.C.*

		Quantity	Notes
Basic List			
Group I:	W.C. suite	1	
	Fitting, toilet paper	1	
Group IIa:	Light fitting	1	See note in Section III.
Group III:	Brush, lavatory, and holder	1	
	Lampshade	1	
	Cost Guide (excluding Group I)	£1	

(*d*) *Living room*

		Quantity	Notes
Basic List			
Group I:	Socket outlet	3	
	Television aerial outlet	1	
Group IIa:	Light fitting	1	See note in Section III.
Group IIb:	Bureau	1	
	Chair, easy or unit	4	
	Table, occasional, low	1	
	Table, small	1	
	Carpet	1	See note in Section III.
	Lamp, standard, and shade	1	
Group III:	Bin, waste paper	1	
	Lampshade	1	
	Window curtains	As required	
	Cost Guide (excluding Group I)	£145	

Alternative arrangements may be desirable in the interests of flexibility, e.g. by locating in this room the dining table and some (or on occasions all) of the chairs shown in the dining/kitchen, removing as necessary a unit chair to one of the bedrooms.

SCALE F (continued)

(*e*) *Dining/kitchen*

		Quantity	Notes
Basic List			
Group I:	Sink and drainer	1	
	Cupboard unit with working top	1	
	Socket outlet	4	
Group IIa:	Dispenser, towel	1	
	Cooker	1	
	Refrigerator, domestic	1	
	Light fitting	1	See note in Section III.
Group IIb:	Bin, pedal	1	Or paper sack holder.
	Trolley, tea	1	
	Table, dining	1	Alternatively, may be located in the living room (see note on previous page).
	Chair, dining	4	
	Table, kitchen	1	Required only if dining table and chairs are located in the living room.
	Chair, kitchen	1	
Group III:	Basin	2	
	Basin, slop	1	
	Basin, sugar	1	
	Bin, bread	1	
	Board, bread	1	
	Boat, gravy	1	
	Bowl, fruit	1	
	Bowl, mixing	1	
	Bowl, soup	4	
	Bowl, washing	1	
	Condiment set	1	
	Corkscrew	1	
	Cup	6	
	Cup, egg	4	
	Dish, butter, and lid	1	
	Dish, jam, and lid	2	
	Dish, meat	2	
	Dish, oven	2	
	Dish, vegetable, and lid	2	
	Fork, carving	1	
	Fork, dessert	4	
	Fork, dinner	4	
	Fork, fish	4	
	Glass, grapefruit	4	
	Jug, cream, 4 oz	1	
	Jug, hot water	1	
	Jug, milk, 1 pint	1	
	Jug, water	1	
	Kettle, electric	1	
	Knife, bread	1	
	Knife, carving	1	
	Knife, dessert	4	
	Knife, dinner	4	
	Knife, fish	4	
	Knife, tea	6	
	Lampshade	1	
	Opener, tin, wall-fixed	1	
	Pan, frying	1	
	Plate, sweet	4	
	Plate, dinner	4	
	Plate, tea	6	
	Poacher, egg (two-egg size)	1	
	Pot, coffee	1	With percolator.
	Rack, toast	1	
	Saucepan, milk, 1 pint	1	
	Saucepan, 2 pint, with lid	2	
	Saucer	6	
	Sink tidy	1	
	Slice, fish	1	
	Spoon, dessert	4	
	Spoon, jam	2	
	Spoon, soup	4	
	Spoon, table	4	
	Spoon, tea	6	
	Squeezer, lemon	1	
	Strainer, coffee	1	
	Strainer, tea	1	
	Teapot, ½ pint	1	
	Teapot, 1½ pint	1	
	Timer, egg	1	
	Tin, baking	Various	
	Tin, biscuit	1	

SCALE F (continued)

(*e*) *Dining/kitchen* (*continued*)

		Quantity	Notes
Basic List			
Group III: (*contd.*)	Tin, cake	1	
	Tin, coffee	1	
	Tin, sugar	1	
	Tin, tea	1	
	Tray	2	
	Tumbler	6	
	Whisk, egg	1	
	Window curtains	As required	
	Cost Guide (excluding Group I)	£135	Plus £4 4s. for kitchen table. Plus £2 each for kitchen chairs.

(*f*) *Stores*

Storage cupboards and/or shelves will be required at suitable points to contain various items shown under the room and departmental lists.

(*g*) *Entrance hall to flat*

		Quantity	Notes
Basic List			
Group I:	Hook, clothes	4	
Group IIa:	Light fitting	1	See note in Section III.
Group IIb:	Carpet or rug	1	See note in Section III.
	Doormat	1	
	Stand, umbrella	1	
Group III:	Lampshade	1	
	Cost Guide (excluding Group I)	£12	

SCALE F (continued)

DEPARTMENTAL ITEMS

		Quantity	Notes
Basic List			
Group IIb:	Board, ironing	1	
Group III:	Blanket, double	4	
	Blanket, single	4	
	Blanket, under, double	2	
	Blanket, under, single	2	
	Broom	1	
	Brush, hand	1	
	Brush, scrubbing	1	
	Bucket	1	
	Case, pillow	18	
	Cleaner, vacuum	1	
	Cloth, table	3	
	Counterpane, double	2	
	Counterpane, single	2	
	Cover, mattress, double	2	
	Cover, mattress, single	2	
	Cover, pillow	12	
	Dustpan	1	
	Eiderdown, double	1	
	Eiderdown, single	1	
	Iron, electric	1	
	Kneeler	1	
	Mop	1	
	Polisher	1	
	Serviette	12	
	Sheet, double	6	
	Sheet, single	6	
	Towel, bath	6	
	Towel, hand	7	
	Towel, tea	12	
	Cost Guide	£130	

SCALES D, E AND F

(*a*) *Entrance hall to block and common access space*

		Quantity	Notes
Basic List			
Group I:	Telephone	1	Per block, connected to the hospital system.
	Clock, electric	1	Per block.
	Board, notice	1	
	Light fittings	As required	See note in Section III.
Group IIb:	Chair, upright, small	4	
	Doormat, large	1	
Group III:	General decorative features	As required	E.g. plant trough, pictures, vases, etc.
	Cost Guide (excluding Group I)	£25	

B. Additional Accommodation

SCALES A, B and C

(*a*) *Central laundry room*

As indicated in the Building Note, this should not be provided where there are fewer than 50 persons. The following should be sufficient for 50–100 persons.

		Quantity	*Notes*
Basic List			
Group I:	Sink	2	
	Drainer	2	
	Worktop	As required	
	Rack, drying, with drip tray	1	It may be desirable for this to be lockable.
	Socket outlet	8	
	Rack, airing	1	
	Light fitting	1	See note in Section III.
Group IIa:	Machine, washing	2	Coin-operated type.
Group IIb:	Dryer, spin	2	
	Board, ironing	3	
	Chair, upright, small	4	
Group III:	Iron, electric	3	
	Basket, laundry, plastic	3	
	Bin, waste paper	1	
	Bowl, plastic	3	
	Cost Guide (excluding Group I)	£385	

(*b*) *Additional warden's office*

		Quantity	*Notes*
Basic List			
Group I:	Board, notice	2	
	Clock, electric	1	
	Mirror	1	
	Socket outlet, twin	1	
	Telephone	1	
Group IIa:	Cabinet, first-aid	1	
	Light fitting	1	See note in Section III.
Group IIb:	Cabinet, filing	1	
	Cupboard	1	
	Chair, desk	1	
	Desk	1	
	Table, side, small	1	
	Chair, upright, small	2	
	Board, index	1	
	Board, key	1	
	Rack, letter sorting, and shelf	1	This may be sited elsewhere within sight of the warden's office, depending on local policy.
Group III:	Desk set	1	E.g. pen stand, blotting pad, trays, etc., according to individual requirements.
	Bin, waste paper	1	
	Lampshade	1	
	Window curtains	As required	
	Cost Guide (excluding Group I)	£120	

SCALES A, B AND C (continued)

(*c*) *Sick bay*

(i) *Bedrooms*

Three bedrooms should be provided and the following is required for each room. Some of the items may be combined to form a multiple unit. Built-in fitments may be considered as alternatives to some Group IIb furniture.

		Quantity	*Notes*
Basic List			
Group I:	Basin, lavatory	1	With adjacent shelf and mirror.
	Rail, towel	1	
	Hook, picture	2	Or provision for a small pin-up board.
	Bookshelf	1	
	Socket outlet	3	
	Wardrobe and storage unit	1	Incorporating a long mirror.
	Light fitting	1	See note in Section III.
Group IIb:	Chest of drawers	1	With mirror.
	Study worktop	1	Normally incorporated in the chest of drawers.
	Chair, semi-easy	1	
	Chair, upright, small	1	
	Container, dirty linen	1	
	Divan	1	
	Mattress	1	
	Carpet	1	See note in Section III.
	Table, bedside	1	
	Lamp, bedside, and shade	1	
Group III:	Bin, waste paper	1	
	Pillow	3	
	Tumbler	1	
	Window curtains	As required	
	Cost Guide (excluding Group I)	£95	

(ii) *Bathroom*

		Quantity	*Notes*
Basic List			
Group I:	Bath	1	
	Basin, lavatory	1	
	Dispenser, soap	1	
	Hook, clothes	1	
	Mirror	1	
	Rail, towel	1	
	Shelf	1	
	Light fitting	1	See note in Section III.
	Rack, soap	1	
Group IIa:	Dispenser, towel	1	
Group IIb:	Bin, disposal, for paper towels	1	
	Stool	1	
Group III:	Mat, bath	1	
	Brush, bath, and holder	1	
	Cost Guide (excluding Group I)	£4	

SCALES A, B AND C (continued)

(c) *Sick bay* (*continued*)

(iii) *W.C.*

		Quantity	Notes
Basic List			
Group I:	W.C. suite	1	
	Fitting, toilet paper	1	
	Light fitting	1	See note in Section III.
Group IIb:	Bin, sanitary	1	If required. Or paper sack holder.
Group III:	Brush, lavatory, and holder	1	
	Cost Guide (excluding Group I)	£3	

(iv) *Living room*

In some circumstances this room may be furnished as a fourth bedroom.

		Quantity	Notes
Basic List			
Group I:	Socket outlet	3	
	Hook, picture	2	
	Television aerial outlet	1	
	Light fitting	1	See note in Section III.
Group IIb:	Carpet	1	
	Chair, easy or semi-easy	4	
	Chair, upright, small	1	
	Table, occasional, low	1	
	Table, side, small	1	
	Lamp, table	1	
Group III:	Bin, waste paper	1	
	General decorative features	As required	E.g. pictures, vases, etc.
	Window curtains	As required	
	Cost Guide (excluding Group I)	£115	

SCALES A, B AND C (continued)

(c) *Sick bay* (*continued*)

(v) *Kitchenette*

		Quantity	Notes
Basic List			
Group I:	Worktop or table	1	
	Sink and drainer	1	
	Storage, cupboard	As required	For crockery, cutlery, etc.
	Socket outlet	4	
	Light fitting	1	See note in Section III.
Group IIa:	Cooker	1	
	Dispenser, towel	1	
	Dispenser, paper tea towel	1	
	Refrigerator, domestic, small	1	
Group IIb:	Bin, disposal, for paper towels	1	
	Bin, pedal operated	1	Or paper sack and fitting.
	Toaster, two-slice	1	
Group III:	Basin	1	
	Basin, sugar, individual	3	
	Beaker	3	
	Bin, bread	1	
	Board, bread	1	
	Bottle, vinegar	1	
	Bowl, fruit	3	
	Bowl, soup	3	
	Box, cutlery	1	If not included in cupboard unit.
	Brush, nail	1	
	Brush, sweeping, and dustpan	1	
	Condiment set	3	
	Corkscrew	1	
	Cover, plate, aluminium	2	
	Cup	5	
	Cup, egg	3	
	Dish, butter, and lid	3	
	Dish, jam	3	
	Fork, dessert	3	
	Fork, dinner	3	
	Glass, 3 oz	3	
	Jug, 2 pint	1	
	Jug, milk, 4 oz	3	
	Kettle, electric, 3 pint	1	
	Knife, bread	1	
	Knife, dessert (general purpose)	3	
	Ladle, 2 oz	1	
	Ladle, ⅛ pint	1	
	Mixer, hand plunger type	1	
	Opener, bottle	1	
	Opener, tin, wall-fixed	1	
	Pan, frying	1	
	Plate, dinner	3	
	Plate, sweet	3	
	Plate, tea	5	
	Poacher, egg (two-egg size)	1	
	Rack, toast, individual	3	
	Saucepan, aluminium, 1 pint	1	
	Saucepan, double, 2 pint	1	
	Saucer	5	
	Scoop, ice-cream, 20/24	1	
	Sink tidy	1	
	Slice, fish (11 in.–12 in.)	1	
	Spoon, dessert	6	
	Spoon, serving, 12 in.	2	
	Spoon, table	2	
	Spoon, tea	6	
	Squeezer, lemon	1	
	Strainer, coffee	1	
	Teapot, 2 pint	1	
	Teapot, individual, ½ pint	3	
	Timer, egg	1	
	Tin, biscuit	1	
	Tin, coffee	1	
	Tin, sugar	1	
	Tin, tea	1	
	Tongs, food	1	
	Tray	5	
	Tumbler	5	
	Whisk, egg	1	
	Window curtains	As required	
	Cost Guide (excluding Group I)	£85	Where four bedrooms are provided an additional sum of £4 should be allowed.

SCALES A, B AND C (continued)

(*c*) *Sick bay* (*continued*)

DEPARTMENTAL ITEMS

		Quantity	*Notes*
Basic List			
Group IIa:	Fire-fighting equipment	As required	
	Battery-operated lanterns	As required	
Group III:	Bedspread	6	
	Blanket	12	
	Bottle, hot water	3	
	Bowl, washing	3	
	Case, pillow	18	
	Cover, hot-water bottle	6	
	Cover, pillow	4	
	Dredger, powder	1	
	Glass, medicine	3	Or disposable type.
	Glass, minim	3	
	Inhaler	2	
	Sheet	18	
	Towel, bath	12	
	Towel, hand	12	
	Cost Guide	£85	Where four bedrooms are provided an additional sum of £25 should be allowed.

DEPARTMENTAL COST SUMMARY

(To be read in conjunction with the explanatory notes in Section IV of this Equipment Note and Section IV of Hospital Equipment Note No. 1)

The room cost guide figures for basic equipment (Groups II and III), applied to standard schedules of basic accommodation, suggest unit equipment cost totals of the following order:

Scale						
A	B	C	D	E Type I	E Type II	F
£ 170	£ 195	£ 280	£ 485	£ 710	£ 740	£ 610

BRITISH STANDARDS

Guidance is given below on the British Standards to which regard should be had, in so far as they may be appropriate, in selecting equipment.

Group	Item	B.S.
I	Fire, electric	3456 A2
IIa	Dispenser, towel	1439
IIb	Dryer, spin	3456 B6
	Ladder, step	1893 or 3844
	Trolley, linen	2854
III	Bottle, hot water	1970
	Cleaner, vacuum	3028 or 3456 B2
	Iron, electric	3456 A9
	Kettle, electric	3456 A3
	Machine, washing	3456 B10
	Pan, frying	1859
	Pillow	1899
	Refrigerator, domestic, small	3456 C
	Saucepan, milk	1859
	Saucepan, aluminium	1859
	Toaster, two-slice	3456 A5

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1	Buildings for the hospital service	out of print
2	The cost of hospital buildings	out of print
3	The district general hospital	out of print
4	Ward units	(revised 1968) 5s 6d (6s)
5	Short-stay psychiatric unit	out of print
6	Diagnostic X-ray department	3s 9d (4s 3d)
7	Accommodation for nursing staff	out of print
8	Physiotherapy department	out of print
9	Occupational therapy department	out of print
10	Kitchens	2s 6d (2s 10d)
11	Dining rooms	1s 3d (1s 7d)
12	Out-patient department	1s 6d (1s 10d)
13	Central sterile supply department	revision in preparation
14	Training school for nurses	1s 6d (1s 10d)
15	Pathology department	revision in preparation
16	Boiler house and steam boiler plant	revision in preparation
17	Deep plan (race track) ward units	out of print
18	Administrative department	3s 6d (3s 10d)
19	Department of medical photography and medical illustration	1s 9d (2s 1d)
20	Mortuary and post-mortem room	1s 9d (2s 1d)
21	Maternity department	out of print
22	Accident and emergency department	revision in preparation
23	Children's ward	2s 6d (2s 10d)
24	Residential accommodation for staff	2s 6d (2s 10d)
25	Laundry	3s 6d (3s 10d)
26	Operating department	6s 6d (7s 0d)
30	Accommodation for psychiatric patients	out of print
31	Psychiatric ward (type 1)	2s 0d (2s 4d)
32	Psychiatric ward (type 2) and pre-discharge (hostel type) ward	4s 0d (4s 6d)
33	Rehabilitation Centre for psychiatric patients	2s 3d (2s 7d)

Hospital Equipment Notes

1	Equipping a hospital building	1s 0d (1s 4d)
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9	Occupational therapy department	3s 0d (3s 4d)
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